

## **Privacy statement**

21-06-2018

The primary task of the Royal Household is to provide support to the King, the Queen, Princess Beatrix and other members of the Royal House in their daily duties.

The Royal Household is responsible for the processing of personal data. We handle your personal data with great care. This privacy statement provides information about how we do this.

### **Contact details**

Royal Household  
Noordeinde Palace  
Postbus 30412  
2500 GK 's-GRAVENHAGE  
The Netherlands  
[www.royal-house.nl](http://www.royal-house.nl)

### **What personal data do we process?**

We only process personal data that is required for the specific purpose for which it was collected. For example, if you are a guest at an event, for correspondence and/or if you provided us with the data yourself. We never process more personal data than is strictly necessary.

Personal data is processed in accordance with the applicable legislation, including the General Data Protection Regulation (GDPR), the GDPR Implementation Act, and any other applicable legislation.

### **Automated decision-making**

The Royal Household does not take decisions based on automatic processing on matters that may affect a person or persons.

### **Retention period for personal data**

The Royal Household does not retain your personal data for longer than is necessary to achieve the purpose for which it was collected. Your personal data will be retained for up to one year after an event has taken place, unless it is expected that you will be invited to future events in your professional capacity. In this case your personal data will be retained until it is no longer relevant for this purpose. After this time your personal data, along with details of the event, will be transferred to the archives of the Royal Collections of the Netherlands for long-term retention. Data is kept here solely for the purpose of cultural and historic research.

### **Sharing personal data with third parties**

The Royal Household always processes your personal data in accordance with a valid legal basis. In addition, it makes agreements and takes measures to ensure a reliable, fair and careful data-sharing process. The same applies to the sharing of data with other countries. Personal data is never shared with third parties for commercial purposes.

We enter into an agreement with any parties that process your data at our request. This ensures a uniform level of data protection and confidentiality. The Royal Household remains ultimately responsible for such instances of data processing.

### **Cookies and similar technologies**

The Royal Household does not use cookies or similar technologies.

### **Your rights**

If the Royal Household processes your personal data, you have a number of rights. You can ask for access to your processed data or request that your data be rectified, erased, restricted or moved. You can also withdraw your permission for the processing of your personal data or lodge an objection against such processing.

Any such request or objection should be submitted to [fgb@dkh.nl](mailto:fgb@dkh.nl). In order to verify your identity you may be asked to provide a copy of a valid form of ID. To protect your privacy, when sending the copy you should black out your passport number, citizen service number (BSN)/personal number (where applicable) and the bar with numbers and letters at the bottom. You may also be asked to explain your request or objection in more detail.

If you wish to submit a complaint, you can contact the Data Protection Authority, which is the national supervisory body.

For general questions about the processing of your personal data, please email [fgb@dkh.nl](mailto:fgb@dkh.nl).

### **Data protection officer**

Mr T. van der Nagel is the data protection officer for the Royal Household. He can be contacted at [fgb@dkh.nl](mailto:fgb@dkh.nl).

### **How do we protect personal data?**

The Royal Household takes data protection seriously, and takes suitable measures to combat abuse, loss, unauthorised access, unwanted publication and unauthorised amendment of data.

If you have any questions or believe that your personal data is not being properly protected or is being abused, please contact us at [security@dkh.nl](mailto:security@dkh.nl) or notify the National Cyber Security Centre via its Responsible Disclosure procedure at <https://www.ncsc.nl/security>.

### **Changes to this privacy statement**

The Royal Household reserves the right to amend this privacy statement at any time and for any reason. The most current version of this statement can be found on [www.royal-house.nl](http://www.royal-house.nl).